

DRAFT
WEED BEACH BUILDING COMMITTEE
MEETING MINUTES
Wednesday – 7:30pm – August 12, 2009
Room 119 – Town Hall

PRESENT: Daly, S. Swiatek, D. Parnon, C. Darby, J. Branigan, M. Wright, J. Howe

ABSENT: J. Enters, D. Bayne

Meeting was convened at 7:40pm.

Channel 79 taped the meeting.

Parnon reported Chairman Peter Hovell had submitted his resignation and would be moving out of state. He wished the committee well and expressed his regret that he would not be seeing this project to its completion.

Parnon was voted in to serve as Chairman. The committee decided the secretary position would be shared by all its members on a rotational basis.

Status of remaining elements of Phase 1:

- **Donor Bricks:** Darby to follow up with finalizing the supplier for filler bricks so they can be ordered and the donor bricks can be delivered and laid.
- **Land Survey:** Swiatek reported that Redniss & Mead have already returned to Weed Beach to resurvey to address the issues we had with their original survey. The survey will be completed when the playground fencing is up so that the survey will be the “as built” survey when the project is completed.
- **Valve Cover:** the Sewer Dept. has offered to rebuild the concrete base and replace the cover with a locking cover. WBBC will not incur an additional expense for this work.
- **Buried utilities:** the burying of utilities in the sailing area is complete. CL&P will remove the telephone poles.
- **Paving of filled trench in sailing area:** Swiatek will look into the possibility of leaving the filled trenched area unpaved in keeping with the overall master plan idea of decreasing the impermeable surface.
- **Donor Benches:** Swiatek ordered 3 benches on 8.10.09 for a total of \$2,175.00. A discussion of the plaques followed. Daley to email Parnon plaque information for future plaque orders.
- **Fencing:** fence order and installation awaiting approval from BOS to release contingency funds (Aug. 24). The addition of the swing set changed the original fencing estimate.

Swiatek explained the four change orders (#2, 3, 4 & 5) for the committee to review and approve to forward on to the BOS. The WBBC will submit a request to the BOS to release contingency money, already appropriated, to cover these unexpected expenses. The total amount of the request is: \$12,398.22. Swiatek will send a memo to the BOS with our request and get on the BOS Aug. 24 agenda.

The DCA Garden Club donation of \$45,000 is scheduled to be on the RTM’s September agenda for final approval. The BOS approved the gift.

Noroton Bay neighbors submitted an extensive landscape design and plant material list to K. Kilduff (Town Administrator) and E. Klein (First Selectman) for the area that was trenched when

the utilities were buried in the sailing area off Nearwater. Swiatek brought the design to the WBBC for discussion as the committee is responsible for recommending an action plan to the Parks and Recreation Commission.

The committee discussed the need to provide a screen along Nearwater Lane. Since the landscape plan was not submitted directly to the WBBC, the committee will pursue discussion with Noroton Bay neighbors before determining what its recommendation to the Parks and Rec. Commission should be. As Swiatek pointed out, the budget for the Weed Beach project is already minimal and we do not have funds budgeted for this landscaping plan.

Minutes from the

April 15, 2009,

June 3, 2009

June 25, 2009 WBBC Meetings were approved.

The meeting was adjourned at 9:00pm.

Next meeting September 9, 2009, 7:30pm, Room 119.

Respectfully submitted,

Debbie Parnon

Former Secretary

Newly elected Chairman